ENGLISH FOR SPECIFIC PURPOSE: COMPUTERS
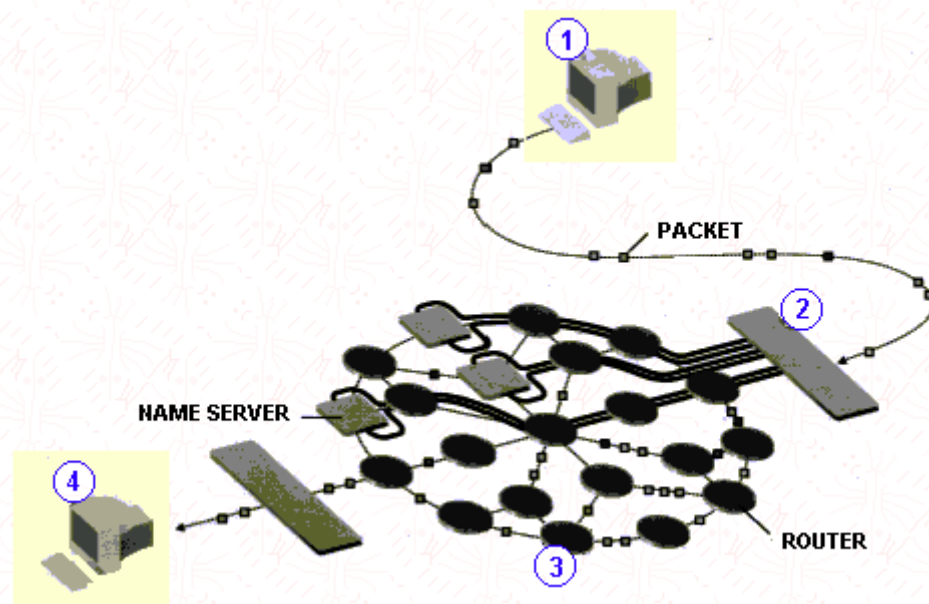
Text: Communications in a global world (*)

Email: In the business world, postal mail and telephone calls are now being replaced by electronic mail messages that move across the Internet. E-mail and virtual private networks (VPNs) are used worldwide. These services allow end-users to reduce communication costs and improve efficiency. But how does e-mail work?

1- A message sender uses mail software to compose a document.

2- The message is sent to a mail server previously chosen by the sender.

3- Internet mail addresses are used. Routers read the message to find the destination and place the message in the receiver's mailbox.

4- The receiver's software can then open the message.

(*) Text from Business & Management - Level Two. Editorial staff at Richmond Publishing. London: 2000.